



Rural Capital of Food

Agenda

Meeting name	Town Area Committee
Date	Monday, 20 November 2017
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH
Other information	This meeting is open to the public

Members of the Town Area Committee are invited to attend the above meeting to consider the following items of business.

Edd de Coverly
Chief Executive

Membership

Councillors	M. Glancy (Chair)	S. Lumley (Vice-Chair)
	T. Bains	T. Beaken
	M. Blase	P. Cumbers
	J. Douglas	P. Faulkner
	A. Freer-Jones	T. Greenow
	J. Hurrell	J. Illingworth
	A. Pearson	P. Posnett
	J. Wyatt	

Quorum: 4 Councillors

Meeting enquiries	Catherine Richards
Email	crichards@melton.gov.uk
Agenda despatched	Friday, 10 November 2017

No.	Item	Page No.
1.	APOLOGIES FOR ABSENCE	
2.	MINUTES To confirm the minutes of the meeting held on 18 September 2017. To confirm the minutes of the Consultation meeting held on 23 October 2017.	1 - 4
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting.	5 - 6
4.	RECOMMENDATIONS FROM OTHER COMMITTEES There are no recommendations from other Committees.	
5.	CAPITAL PROGRAMME MONITORING APRIL TO OCTOBER 2017 AND CAPITAL PROGRAMME 2017 TO 2022 The Corporate Director to submit a report to update the Committee on the progress of schemes within the Capital Programme to 31 October 2017 and to determine the Committee's Capital Programme for 2017 – 2022, based on a review of spending in the current year's programme and schemes included in the programme for later years.	7 - 14
6.	NEIGHBOURHOOD MANAGEMENT The Deputy Chief Executive to submit a report updating Members on addressing key Town issues through neighbourhood management.	15 - 22
7.	URGENT BUSINESS To consider any other items that the Chair considers urgent.	



TOWN AREA COMMITTEE

PARKSIDE, STATION APPROACH, BURTON STREET, MELTON MOWBRAY

18 SEPTEMBER 2017

PRESENT:-

Councillors T Beaken, J Douglas, P Faulkner, J Illingworth,
S Lumley, A Pearson, P Posnett, J Wyatt

Chief Executive
Deputy Chief Executive
Head of Strategic Planning & Regulatory Services
Corporate Services Manager
Administrative Assistant Communications & Member Support

T17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cumbers, Glancy (Chair), Freer-Jones and Greenow. Councillors Bains, Blase and Hurrell were also not present.

[In the absence of Councillor Glancy, it was agreed that Councillor Lumley would Chair the meeting.]

T18. MINUTES

The Minutes of the meeting held on 19 June 2017 were confirmed and authorised to be signed by the Chair.

The Minutes of the Consultation meeting held on 24 July 2017 were confirmed and authorised to be signed by the Chair.

The Minutes of the Consultation meeting held on 21 August were confirmed and authorised to be signed by the Chair subject to the following amendment:-

Minute T13 – Apologies for Absence

Councillor Faulkner advised that he had submitted his apologies for this meeting.

T19. DECLARATIONS OF INTEREST

Councillors Pearson and Posnett each declared a personal interest in any matters relating to the County Council due to their roles as County Councillors.

T20.RECOMMENDATIONS FROM OTHER COMMITTEES

There were no recommendations from other Committees.

The Chair suggested that in order to receive and send recommendations appropriately between Committees, it would be wise to review the timetable of Committee meetings and the order in which they occurred, with any changes to commence following the next Annual General Meeting on 15 May 2018.

Members agreed this was a good idea and officers confirmed this would be considered.

T21.PRIORITY NEIGHBOURHOODS - ADDRESSING KEY TOWN ISSUES THROUGH NEIGHBOURHOOD MANAGEMENT

The Deputy Chief Executive

(a) delivered a presentation outlining the priority neighbourhood approach in identifying and addressing issues in the Town;

(b) advised that the presentation, originally delivered in 2007 was relevant in addressing current issues faced by this Council, particularly in relation to emerging concerns over crime and the environment. Member comments would feed into an upcoming Review;

(c) highlighted

- the apparent increase in crime figures locally had been a rise from an initially low base
- co-ordination and the joining up of services was key to achieving better value for money
- there had been four priority neighbourhoods in the Borough and these were the only areas targeted with this focused, joined-up approach
- the 'Working Model Agreed with our LSP Partners' would need to be re-drafted to reflect current Council partnerships. The Model would be considered as part of the upcoming Review (it was noted there were staff in post who could take responsibility for some issues). Attention would be given to how Town Area Committee and Melton Matters would operate within the Model.

Members expressed concerns about the number of complaints they received from residents, regarding unkempt areas within the Town e.g. long grass and bins left in the street by other residents, as well as 'a whole range of other issues'.

A Member further commented that low level crime did not receive adequate attention from the Police. Members were advised that the Chair and Vice Chair intended to start meeting regularly with Police to discuss issues affecting the Town

and the Member who had made the above comment advised they too would like to be involved.

A Member suggested implementing a team of staff, responsible for patrolling and enforcement within the Town. Another Member cautioned against this, commenting that it was important to work not in isolation but with the support and partnership of the Police. The focus should be on prevention rather than enforcement (providing good practice, education and targeting appropriately).

The Deputy Chief Executive agreed that there were some concerning crime related issues. He commented that the prison population had more than doubled in the past twenty years and this resulted in Police Forces having to tackle crime and justice differently. A positive approach would be engagement with repeat offenders and if some of these were tenants of this Council, there were certain powers to cause them to engage.

The Chief Executive commented that focussing on particular areas would be beneficial and increase the likelihood of achieving successful results. There were also a number of options to consider on how best to resource this. Collective efforts such as working with Police would be more effective.

A Member commented that this was the right time to focus on this, especially with the appointment of a new Chief Executive, who had a lot of experience and a passion for resolving these issues.

A Member agreed and commented that clarity would be needed, concerning what this Council would be responsible for enforcing and what would be dealt with by the Police.

Another Member highlighted the importance of ensuring that initially, this Council agreed a 'working position' before involving Partner organisations.

It was suggested that the Deputy Chief Executive provide an update on addressing key Town issues through neighbourhood management at Town Area Committee meeting on 20 November 2017.

There being no further comments or questions from Members it was

RESOLVED that

- (1) the priority neighbourhood approach in identifying and addressing issues in the Town, as detailed in the presentation be noted;
- (2) the Deputy Chief Executive provide an update to this Committee on 20 November 2017 on addressing key Town issues through neighbourhood management.

T22.BUDGET MONITORING APRIL TO JUNE 2017

On behalf of the Corporate Director, the Corporate Services Manager

(a) submitted a report (copies of which had previously been circulated to Members) which provided information on actual expenditure and income incurred on this Committee's services compared to the latest approved budget for the period 1 April to 30 June 2017;

(b) gave a brief overview of the report, highlighting

- the recommendation at 2.1 of the report
- copies of the budget holder's returns were available for further information
- a summary of the income and expenditure for this Committee's services was detailed within Appendix A of the report
- the summary of the income and expenditure for this Committee's services, compared to the approved budget at June 2017, at 3.3 of the report, showing a predicted underspend of £2,955.

Members commented that it would be sensible for this Committee to have responsibility for the Town car parking service and budget, stating that Town area issues should be dealt with by Town Area Committee.

The Chief Executive advised that there was an opportunity to consider this as part of the upcoming Peer Review. He highlighted that currently, the constitution required the Town car parks information be submitted to the Rural, Economic and Environmental Affairs Committee but this could be adapted as per the will of Council.

A Member advised that they would like a breakdown of income generated by the car parks per hour, per day etc.

The Corporate Services Manager advised that these figures had been provided to the Rural Economic and Environmental Affairs Committee, as part of the Head of Communities and Neighbourhoods Car Parking Strategy review which was undertaken last year.

Members requested that the car parking budget information provided to the Rural, Economic and Environmental Affairs Committee also be submitted to this Committee. The Chief Executive advised that he would confirm if this was workable and highlighted the aim for cohesion and avoiding duplication.

There being no further comments or questions forthcoming from Members, it was

RESOLVED that the financial position on each of this Committee's services to 30 June 2017 and year end forecast be noted.

T23. CAPITAL PROGRAMME MONITORING APRIL TO JULY 2017

On behalf of the Corporate Director, the Corporate Services Manager

(a) submitted a report (copies of which had previously been circulated to Members) updating the Committee on the progress of the scheme within the Capital Programme to 31 July 2017;

(b) gave a brief overview of the report, highlighting

- the recommendation at 2.1 of the report
- capital expenditure against the budget for the Play Area Equipment Kirby Fields and Honeysuckle Way Scheme (up to 31 July 2017), was detailed within Appendix A of the report
- the summary, at 5.2, showing the overall position for the Scheme.

A Member stated that a resident had raised concerns regarding the replacement of the play equipment. It was reported that in the view of a local resident the equipment which had been removed was still and the resident was very disappointed that her grandchild had been unable to use the play area for a number of months. The Member commented that it was reasonable for dangerous equipment to be removed urgently, with some delay in providing replacements but if functional, work should be completed quicker to avoid residents encountering a lack of facilities.

The Corporate Services Manager confirmed that he would liaise with the Waste and Environmental Maintenance Manager and a response to the resident's concern would be circulated to all Members of this Committee.

RESOLVED that the progress made on the Capital Scheme as detailed in Appendix A of the report be noted.

T24. CORPORATE REVIEW OF FEES AND CHARGES

On behalf of the Corporate Director, the Corporate Services Manager

(a) submitted a report (copies of which had previously been circulated to Members) providing information on the fees and charges made by this Committee and recommended changes to operate from 1 April 2018;

(b) gave a brief overview of the report, highlighting

- the recommendation at 2.1 of the report
- only new proposed charges or charges that were proposed to be increased above or below inflation were included for Member consideration, as detailed within Appendix A of the report. This Appendix also summarised the financial objective of the current charging policy, the existing charges, the current level of any subsidy and the reason for the recommended charge
- the Medium Term Financial Strategy charging policy should be used as a guide when setting fees and charges
- budget holders were asked to complete a Review of Charges Form for 2018/19 for each distinct charging area, in order to gather background information on the charges being reviewed
- the proposed fee increase for casual football pitch booking resulted from a benchmarking exercise and would bring the charge in line with the lowest of the benchmarks (much take up of these services was not anticipated, due to the Melton Sports Village and other local facilities)
- as part of the 2017/18 fees and charges setting process, Members had approved a three year fixed allotments fee, which remains in place until 2019/20

- charges had not been introduced for Melton Country Park Car Park, as detailed in Appendix B of the report.

A Member suggested implementing a 'pricing structure' for organisations wishing to use Melton Country Park as there had been concerns raised that after events the Council had to incur clean-up costs. However, another Member stated that they were not in favour of this, querying if charities too would be charged.

Members agreed that those holding events at the Country Park should leave it clean and in good order and that this should be enforced. It was suggested that a deposit be taken with each booking and returned only if the Country Park was left in good order following the event. The Corporate Services Manager suggested that he would liaise with the Service Area concerning the 'clean up' issue at the Country Park and if there was a cause for concern.

A Member queried what the £394,090 open spaces cost related to and the Corporate Services Manager clarified that this represented the cost of delivering all open space services. These services generated little income and it may be helpful for Members to consider this in relation to setting charges. .

RESOLVED that the level of charges for 2018/19 for each of the services set out in Appendix A of the report be approved.

T25.DOG FOULING UPDATE AND PROPOSALS

The Head of Strategic Planning and Regulatory Services

- (a) submitted a report (copies of which had previously been circulated to Members) updating Members on activities planned to tackle dog fouling;
- (b) advised that there were some actions to be taken forward via Councillor Pearson as Environmental Champion;
- (c) highlighted
 - each of the steps taken and the progress made to date
 - there would be a further report to the Rural, Environmental and Economic Affairs Committee in November 2017. Members were invited give further opinion and change the scope of enforcement if necessary
 - Dog Control Orders had been extended.

A Member queried how many of the complaints received about dog fouling concerned rural areas and how many concerned the Town and the Head of Strategic Planning and Regulatory Services confirmed that the majority of complains concerned the Town and this was overwhelmingly a Town issue.

A Member commented that a 'zero tolerance' approach to dog fouling was needed and prosecuting irresponsible dog owners would achieve results.

The Chief Executive confirmed that there were currently no Enforcement Officers assigned to patrol of the Town in respect of dog fouling. He commented that Public Space Protection Orders were very effective legislation, which could be used

flexibly and jointly with intelligence from people and other proactive actions such as circulating enforcement notices to signal a 'zero tolerance' approach. He was aware that in other areas of the country, it had been made an offence not to carry a 'dog bag' when walking a dog. It would be good to consider dog fouling, together with other anti-social behaviour, in the context of Priority Neighbourhoods – Addressing Key Town Issues through Neighbourhood Management.

The Chief Executive agreed, commenting that it would be useful to capture 'soft intelligence' to know the extent of the problems which need to be solved.

Further suggestions from Member included paying people to name irresponsible dog owners, using drones to help identify these dog owners and improving knowledge with regards to locations of bind for dog foul. The Chief Executive advised that Central Government had advised that CCTV could not be used in connection with minor offences (such as dog fouling).

RESOLVED that

- (1) the steps taken and progress made as described in the report be noted;
- (2) the intention to submit a further report to REEA Committee in November 2017 in relation to Public Space Protection Orders and options for enforcement, including resource implications be noted;
- (3) this issue would be considered in context of Priority Neighbourhoods.

T26.URGENT BUSINESS

The Thomas Cook Building – Members highlighted that this building had not been adequately maintained for approximately thirty years. It was not known who owned the building.

The Chief Executive commented that this matter had been brought to his attention by colleagues from BID and he would discuss this further with the Head of Strategic Planning and Regulatory Services.

The meeting which commenced at 18:30 p.m., closed at 19:58 p.m.

Chairman

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Minutes

Meeting name	Town Area Committee Consultation
Date	Monday, 23 October 2017
Start time	6.30 pm
Venue	Parkside, Station Approach, Burton Street, Melton Mowbray LE13 1GH

Present:

Chair Councillor M. Glancy (Chair)

Councillors

S. Lumley (Vice-Chair)	T. Bains
T. Beaken	M. Blase
J. Douglas	A. Freer-Jones
J. Hurrell	J. Illingworth

Observers

Officers

Senior Democracy Officer
Administrative Assistant Elections & Member Support

Minute No.	Minute
T11	<p>Apologies for Absence Apologies for absence were received from Councillors Cumbers, Faulkner, Greenow, Pearson, Posnett and Wyatt.</p>
T12	<p>Declarations of Interest Councillors Glancy and Illingworth each declared a personal interest as Members of the Planning Committee and here left the meeting.</p> <p>Councillor Bains also declared a personal interest and here left the meeting.</p> <p>[Councillor Lumley in the Chair]</p>
T13	<p>Consultation - Planning Applications The following Planning Application was considered and comments submitted on the application as indicated.</p>
	<p>17/01075/FUL - 54 Scalford Road, Melton Mowbray, LE13 1JY The Senior Democracy Officer circulated an extract of plans and information in respect of Planning Application reference 17/01075/FUL and this was considered by Members to assist in making the following comments. The full planning application was available on the Council's website and this was also referenced at the meeting..</p> <p>Committee Comments</p> <p>A discussion was held, concerning the planning application and Members made the following comments:-</p> <ul style="list-style-type: none"> • The loss of fifteen car park spaces to enable this development was raised and whether it was right to reduce the number of spaces. However, it was noted that the remainder car parking spaces for the existing store would be sufficient. • Although the Design and Access Statement specified that 'It is proposed to provide a total of eight designated car parking spaces for the new build' only seven spaces were shown on the Proposed Site Plan. It was difficult to comment whether this was sufficient without knowing the type of business to be carried out there. • It was noted that the proposed new build would have A1 use (mainstream shopping), which was preferred in the Town Centre. • With regard to the impact of HGV deliveries. It was noted that there were no neighbouring residential properties affected and noise would be mitigated by the requirement that deliveries be made in full accordance with any permitted delivery timings imposed by this Council • The intention that the rear elevation would face Scalford Road was noted

	<p>and that this would be mitigated by existing shrubs and low level trees.</p> <ul style="list-style-type: none"> Enhancing the vibrance of the Town Centre was highly important and it was appropriate to be made aware of what the store would offer to the Town Centre.
	<p>17/01089/FUL - John Ferneley College, Scalford Road, Melton Mowbray, LE13 1LH</p> <p>The Senior Democracy Officer circulated an extract of plans and information in respect of Planning Application reference 17/01089/FUL and this was considered by Members to assist in making the following comments. The full planning application was available on the Council’s website and this was also referenced at the meeting.</p> <p>Committee Comments</p> <p>A discussion was held, concerning the planning application and Members made the following comments:-</p> <ul style="list-style-type: none"> It was agreed that there was no doubt the development was necessary to meet the demand of increasing pupil numbers in the Borough, likely due to planning permissions granted. It was noted that this development was part of ongoing expansion at the school. 3.0 of the Design and Access Statement specified that ‘The proposal is to erect a new single storey building to include; dining hall, kitchen and food stores, office and changing room, furniture store’ and this did not seem to be consistent with the application and internal layout plan. The development would be a permanent fixture but it was presumed that it would be easily demolished if necessary. The Site Layout illustrated that the development would be a good fit within the school but it was important to determine if it would restrict light to the classrooms (drama and music) within the nearby existing building. The development was environmentally friendly. The cladding used must be non-flammable.
T14	<p>Urgent Business</p> <p>There was no urgent business.</p>

The meeting closed at: 7.02 pm

Chair

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Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (i.e. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non-pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct

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TOWN AREA COMMITTEE

20 NOVEMBER 2017

REPORT OF CORPORATE DIRECTOR

CAPITAL PROGRAMME MONITORING TO 31 OCTOBER 2017 AND CAPITAL PROGRAMME 2017-2022

1.0 PURPOSE OF THE REPORT

- 1.1 To update the Committee on the progress of the scheme within the Capital Programme to 31st October 2017.
- 1.2 To determine the Committee's Capital Programme for 2017-22 based on a review of spending in the current year's programme and schemes included in the programme for later years.

2.0 RECOMMENDATIONS

- 2.1 **Members note the progress made on the capital scheme as attached at Appendix A; and**
- 2.2 **Members approve the revised Capital Programme for 2017-22 attached as Appendix B and note that there are no schemes being submitted for funding as part of the budget setting in 2018/19.**

3.0 KEY ISSUES

3.1 Capital Programme Monitoring

- 3.1.1 Under the Capital Programme Project Appraisal System, monitoring of actual capital expenditure against authorised expenditure is undertaken on a regular basis and reported to the Management Team in its capacity as the Council's Programme Board. Appendix A gives details of the spending against budget for the scheme within this Committee up to 31 October 2017 which is the latest available information at the agenda date.
- 3.1.2 The overall position for all current schemes falling within this Committee are as set out below.

Capital Schemes	Allocated Funding 2017/18 Budget	Authorised Funding 2017/18 (Business Case Approved)	Actual Expenditure to 31 Oct 2017	Year End Forecast	Year End Variance (-) Underspend
	£'000	£'000	£'000	£'000	£'000
Special Expenses	18	18	0	18	0

- 3.1.3 The capital programme is made up of one scheme; Play Area Equipment Kirby Fields and Honeysuckle Way. The business case was approved at PFA earlier in the year and the equipment has been ordered and is to be installed in Quarter 3.

3.2 Capital Programme 2017-22

- 3.2.1 The Capital Programme 2017-22 for this Committee is attached at Appendix A. The Programme gives the total cost of each scheme, the spending profile, the amounts authorised to be spent and the stage each scheme has reached within the Capital Programme Project Appraisal System.

3.3 Changes to the Programme

- 3.3.1 There are no changes proposed to the Capital Programme for the current and future years. There are therefore no proposed schemes for 2018-19 for special expenses.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 Policy and corporate implications in relation to the current capital programme were addressed in setting the current year's budget. Any policy and corporate implications for the proposed capital programme should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 The financial and resource implications for the proposed capital programme have been addressed within section 3.

- 5.1.1 The financial implications for each current scheme are as set out in Appendix A.

6.0 LEGAL IMPLICATIONS

- 6.1 Legal implications/powers were addressed in setting the current year's programme. For the proposed capital programme individual schemes could have links to legal issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

7.0 COMMUNITY SAFETY

- 7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

8.0 EQUALITIES

- 8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

9.0 RISKS

- 9.1 There will be risks associated with each of the individual projects and these should be considered as the schemes progress through the decision making process. There is also the risk that the Council is unable to fund all of the schemes in the Capital Programme and therefore public expectations may not be met.

10.0 CLIMATE CHANGE

- 10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

11.0 CONSULTATION

- 11.1 Consultation takes place between project managers and the Financial Accountant to determine the information to be included in Appendices A and B. In addition, the capital programmes reports are submitted to the Council's Programme Board. The extent to which consultation has been undertaken on individual schemes is set out in the associated project mandates.

12.0 WARDS AFFECTED

- 12.1 To varying degrees all wards within the Melton Mowbray town area are affected by capital schemes within this Committee.

Contact Officer: Natasha Allsopp
Date: 2 November 2017
Appendices: Appendix A – Capital Programme Progress Report – Oct 2017
Appendix B - Capital Programme 2017-2022
Background Papers: Oracle Financial Reports
Budget Holder Comments on Performance
Reference: X:\Cttee, Council & Sub Cttees\TAC\2017.18\201117/DG-Capital Prog. Monitoring-
Apr to Oct 17.

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CAPITAL PROGRAMME 2017/18 PROGRESS REPORT - OCTOBER 2017

APPENDIX A

	Grant Funded	Business Case Approved	Budget for Year	Actual April 17 to October 17	Forecast	Variance (-) = Underspend	Project Manager	Comments
	Y/N	Y/N	£000	£000	£000	£000		
Special Expenses								
Play Area Equipment - Kirby Fields and Honeysuckle Way	y	y	18	0	18	0	RS	Business case recently approved at PFA and play equipment ordered to be delivered and installed in quarter 3.

TOTAL - SPECIAL EXPENSES

18	0	18	0
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Key to Initials:

RS = Raman Selvon

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Serv	Cost	Sub	Proj Ref	Scheme	Project Manager	<-- Latest Approval -->		<-----2017/2018----->			<-----2018/2019----->			2019/20	2020/21	2021/22	Total Scheme Cost	
						Committee	Date	For Projects Only - Previous Years Actual Cost	Total Estimate (Mandate)	Allocated Funds (Budget)	Authorised Spending (Bus Case)	Total Estimate (Mandate)	Allocated Funds (Budget)	Authorised Spending (Bus Case)	Total Estimate (Mandate)	Total Estimate (Mandate)		Total Estimate (Mandate)
						£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
				SPECIAL EXPENSES														
				<i>Miscellaneous Schemes</i>														
900	9000	753	0490 0491	Play Area Equipment - Kirby Fields and Honeysuckle Way	RS	PFA	11-Jul-17	0	18	18	18	0	0	0	0	0	18	
				SPECIAL EXPENSES TOTAL				0	18	18	18	0	0	0	0	0	0	18

Key to Project Managers

RS = Raman Selvon

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TOWN AREA COMMITTEE

20th NOVEMBER 2017

REPORT OF DEPUTY CHIEF EXECUTIVE

NEIGHBOURHOOD MANAGEMENT

1.0 PURPOSE OF REPORT

- 1.1. This report seeks to establish a policy direction to maximise the impact of efforts made by the Council and its partners to improve quality of life for residents living in the town of Melton Mowbray, particularly for those living in a number of defined priority neighbourhoods.

2.0 RECOMMENDATIONS

It is recommended that:-

- 2.1 the priority neighbourhoods and remaining monitoring areas at Appendix A are approved.
- 2.2 the Proposed Melton Neighbourhood Management Model at Appendix B is approved and submitted to the Melton Community Partnership for further consideration.
- 2.3 the proposed growth item of £50K for the 2018/19 budget is noted.

3.0 KEY ISSUES

Background

- 3.1 Within the town there have been a number of environmental and crime issues in recent months which have been of particular concern. In March this committee considered a report regarding dog mess and at the end of October the Council hosted a senior level meeting in relation to crime. At the meeting of this committee on 18th September the Committee considered a presentation on Neighbourhood Management and requested a report back on 20th November regarding how these key town issues might be addressed through an updated approach to Neighbourhood Management.
- 3.2 At the meeting on 18th September the Committee considered the previous approach to Neighbourhood Management that focused on a small number of priority neighbourhoods and confirmed that they wanted to re-energise this approach and develop a role for this Committee. These priority neighbourhoods covered Egerton Ward, Fairmead Estate, Town Centre Flats and Queensway Estate. We know from current data and analysis, such as the work analysing top contacts into the Council, that these will still be priority neighbourhoods for the Council which do warrant the additional focus that Neighbourhood management provides.
- 3.3 Whilst the really focussed work will be on priority neighbourhoods, it is recognised that some of the environmental issues in particular may occur outside of priority

neighbourhoods and the model of neighbourhood management proposed needs to be flexible enough to deal with this. Attached at Appendix A is a plan which identifies the priority neighbourhoods but also recognises that the whole of the town area wards outside of these will be treated as “monitoring areas” so that we can respond quickly if environmental type issues are identified. There will be an opportunity here to link into the proposed “patch walks” to be organised and carried out by Melton Matters.

- 3.4 At the meeting on 18th September the Committee considered the previous Neighbourhood Management Model that was initially developed around 10 years ago. An updated version of this model has been produced and is attached at Appendix B. At the present time this has only been discussed internally within the Council and clearly we would need to obtain support from local partners and from the Melton Community Partnership (MCP). Members are asked to consider and comment on this model prior to any considerations through MCP or with partners.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 Developing strong and resilient neighbourhoods and supporting our most vulnerable people to overcome disadvantage are top priorities as is tackling the root causes of offending to create safer communities. It is likely that as people become more resilient and independent there will be reduced demand for reactive council services as well.

- 4.2 A successful approach will involve engagement with local communities and will enhance the Council’s reputation.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 It is anticipated that an improved focus on Neighbourhood Management can be achieved to a significant degree by ensuring that all service areas are prepared to give particular emphasis and consideration to how they better support and target people and places in priority neighbourhoods, such as reviewing our approach to Public Service Protection Orders (PSTO’s). There will also be an expectation of leveraging capacity and resources from partners and through voluntary community effort achieved through a joint approach to co-ordination of services and action.

- 5.2 In order to give this policy some real impetus it is further proposed that from 2018/19 a specific growth item of £50K is considered, partially achieved via redirection of resources, from the special expenses budget to support activity to address environmental and crime related issues in priority neighbourhoods and across the other parts of the town as required. It is anticipated that this would support a couple of neighbourhood support officer posts. Officers are working on the specifics of how this could be achieved as part of the budget process. There is already a smaller sum of £7K allocated in 2017/18 as a result of the discussion at the March Committee regarding the dog mess which will also form part of this approach. There is still £6k of this budget which is unspent.

6.0 LEGAL IMPLICATIONS/POWERS

- 6.1 There are no specific legal implications.

7.0 **COMMUNITY SAFETY**

7.1 This work will have a positive impact on community safety.

8.0 **EQUALITIES**

8.1 The proposal should contribute positively to equalities through helping more people to live their lives independently, such as people with learning difficulties or mental health issues.

9.0 **RISKS**

9.1

L I K E L I H O O D	A	Very High				
	B	High				
	C	Significant				
	D	Low			1,2,3,4	
	E	Very Low				
	F	Almost Impossible				
			Negligible 1	Marginal 2	Critical 3	Catastrophic 4

IMPACT

Risk No	Risk Description
1	Partners do not engage
2	Cultural challenges
3	Key officer availability
4	Difficult to engage community

10.0 **CLIMATE CHANGE**

10.1 No Direct Implications have been identified.

11.0 **CONSULTATION**

11.1 Management Team and some partners have been consulted.

12.0 **WARDS AFFECTED**

12.1 All Town Wards

Contact Officer: Keith Aubrey

Date: 5th November 2017

Appendices: Appendix A – Priority Neighbourhoods and Monitoring Areas
Appendix B – Proposed Neighbourhood Management Model

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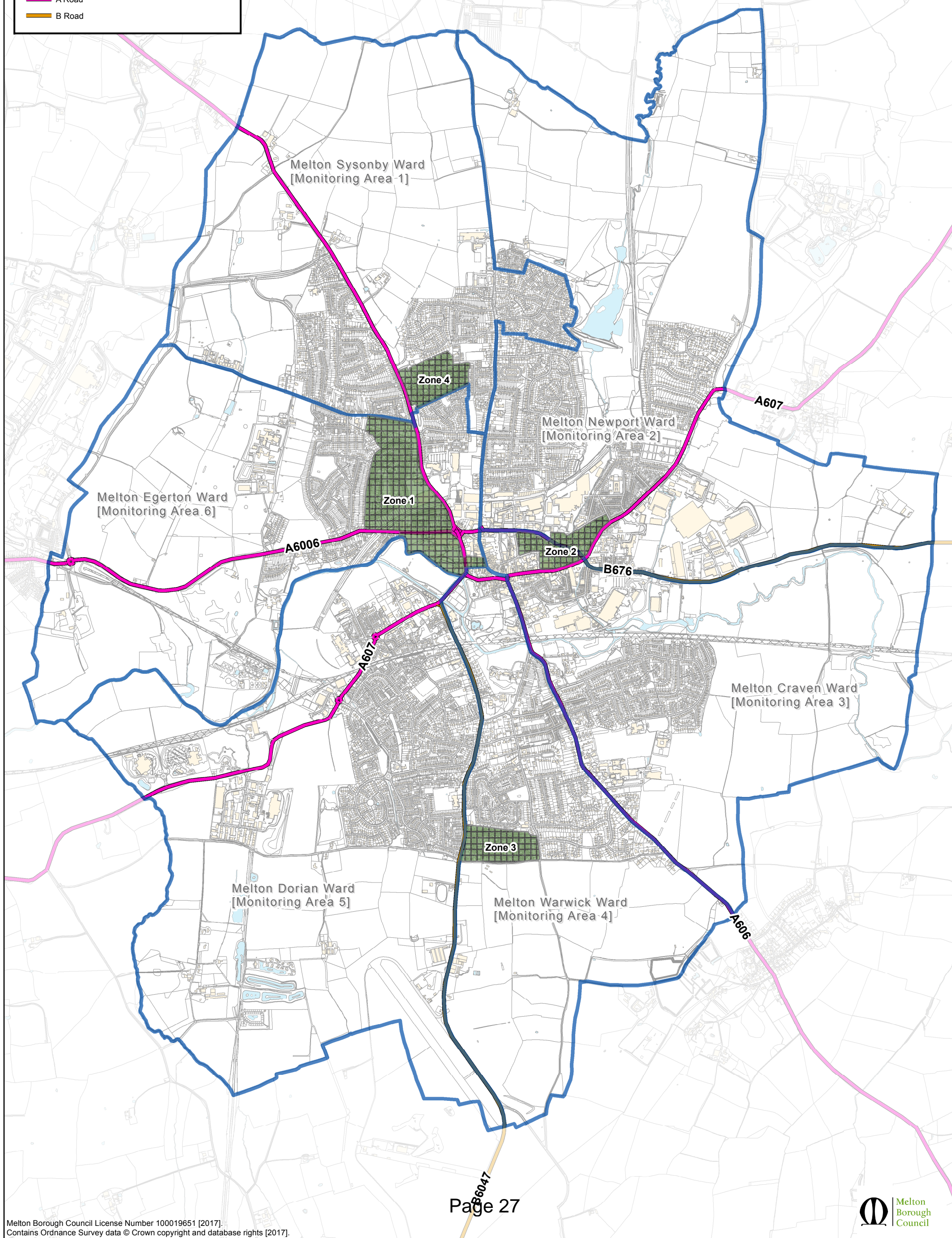
Suggested Melton Neighbourhood Management Priority Neighbourhoods

Scale (A3):
1:20,000



Legend

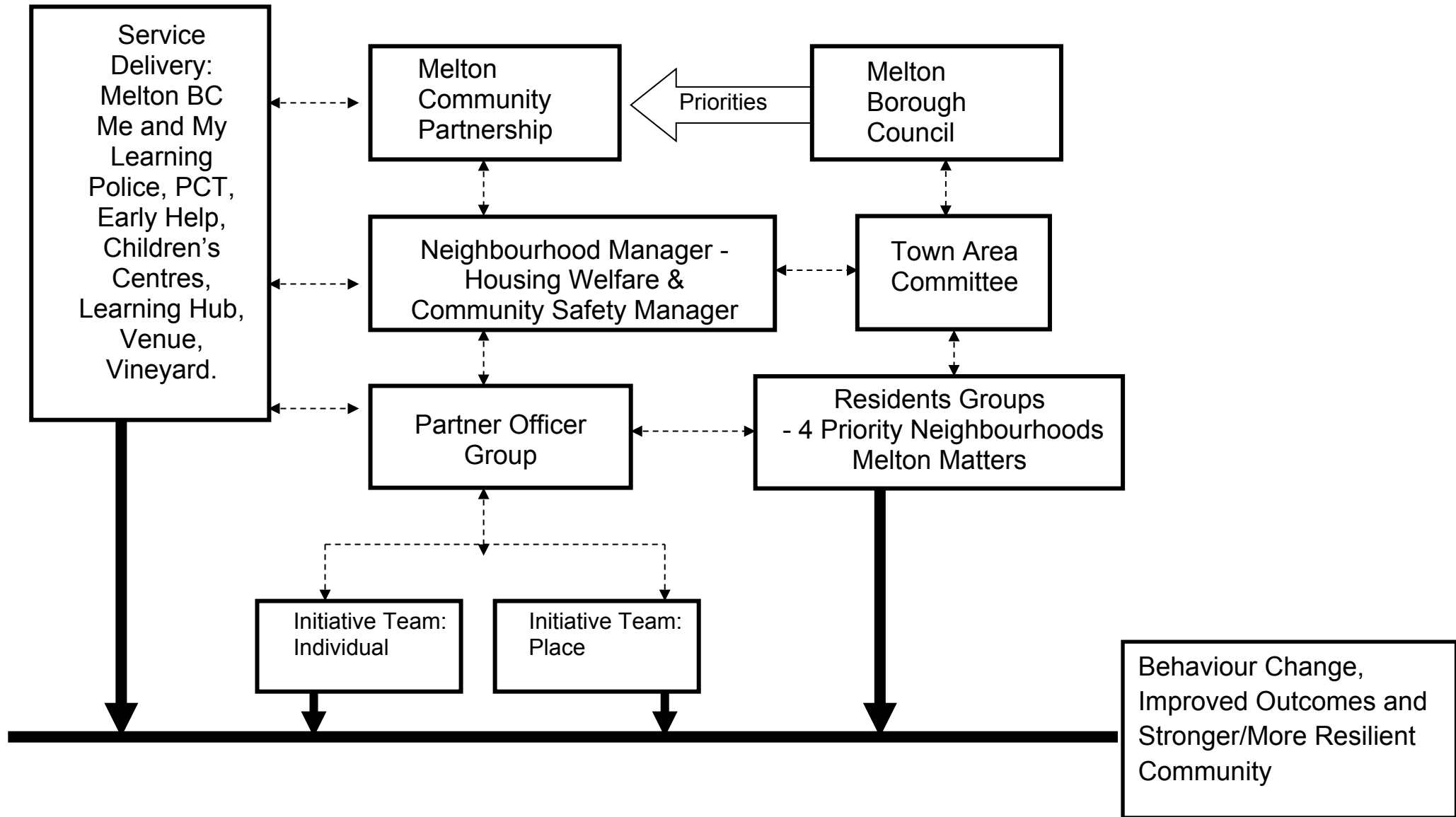
- Added by Melton Neighbourhood Management
- Monitoring Area
- A Road
- B Road



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PROPOSED MELTON NEIGHBOURHOOD MANAGEMENT MODEL

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